

The logo for Safe & Just Michigan, featuring the text "Safe & Just Michigan" in white on a blue rectangular background.

Safe & Just Michigan

Fund Development Fellowship

About Safe & Just Michigan

Safe & Just Michigan (SJM) envisions a Michigan in which all are safe in their communities, and everyone is responsible for creating accountability, safety, and justice. We work to reduce the harm caused by both crime and unnecessary incarceration. Learn more about SJM at www.safeandjustmi.org.

Fellowship description

Safe & Just Michigan is seeking someone who is criminal justice impacted or formerly incarcerated that has interest in learning about fund development.. Fund development is the ongoing strategic positioning of an organization to sustain and grow its resources by building relationships with those who understand and care about the organization's relevance to the community. **No previous fundraising experience is necessary.**

This fellowship will provide hands-on learning with our Grants Manager who has over 25 years of non profit leadership experience. The fellow would spend **4 months (approximately 8-12 hours a week)** learning fund development strategies, including: donor cultivation, grant writing and event planning..

Responsibilities

With support and guidance provided by the Grants Manager:

- Help design and implement fund development strategies.
- Write and edit content.
- Assist in 2022 and 2023 planning.
- Conduct fund development research.
- Design and implement the 2022 "Giving Tuesday" Campaign.
- Contribute to the team at Safe & Just Michigan
- Other duties as assigned.

Qualifications

- **Experience with Technology:** Ability to use e-mail, basic computer programs, internet, and video conferencing..
- **Good communication skills:** Must know how to effectively convey and receive messages in person as well as via phone, email, and video conferencing..
- **Passion for social justice:** Demonstrate passion for and commitment to advancing criminal justice reform in Michigan.

Compensation

Total compensation is \$5,000 with four equal payments of \$1,250 each month.

Apply

To apply, please complete the [Fund Development Fellowship application](#) or send an email with a cover letter outlining your interest, resume and two professional references to Cecilia Zavala at Cecilia@safeandjustmi.org with **"Fellowship" in the subject line.**

This position will remain open until filled. Applications will be reviewed starting July 25, 2022.

Safe & Just Michigan considers all qualified applicants and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, prior record of arrest or conviction, citizenship status, current employment status, or military/veteran status in employment. Safe & Just Michigan values diverse experiences, including educational background and justice system involvement.