

The logo for Safe & Just Michigan features the text "Safe & Just" in a large, white, sans-serif font, with "Michigan" in a smaller, white, sans-serif font below it, all set against a solid blue rectangular background.

Safe & Just Michigan

Fund Development Fellowship

About Safe & Just Michigan

Safe & Just Michigan (SJM) envisions a Michigan in which all are safe in their communities, and everyone is responsible for creating accountability, safety, and justice. We work to reduce the harm caused by both crime and unnecessary incarceration. **Learn more about SJM at www.safeandjustmi.org.**

Fellowship Description

Safe & Just Michigan is seeking someone who has been impacted by the criminal legal system that has interest in learning about nonprofit fund development for a four-month fellowship. Fund development is the ongoing strategic positioning of an organization to sustain and grow its resources by building relationships with those who understand and care about the organization's relevance to the community. No previous fundraising experience is necessary.

This fellowship will provide hands-on learning with our Grants Manager who has over 10 years of nonprofit development experience. The fellow must commit to working approximately 1-1.5 days a week or 8-12 hours a week over the course of four months. The fellow will learn fund development strategies, including: donor cultivation, grant writing, and event planning.

The fellowship will require both remote and in-person activities. Travel will be required to attend selected events. SJM policy requires staff, including fellows, to provide documentation of the receipt of the COVID-19 vaccination.

Responsibilities

With support and guidance provided by the Grants Manager:

- Help design and implement fund development strategies.
- Write and edit content.
- Assist in 2023 and 2024 planning.
- Conduct fund development research.

- Design and implement online giving campaigns.
- Contribute to the team at Safe & Just Michigan.
- Other duties as assigned.

Qualifications

- **Experience with Technology:** Ability to use e-mail, basic computer programs, internet, and video conferencing.
- **Good communication skills:** Must know how to effectively convey and receive messages in person as well as via phone, email, and video conferencing.
- **Passion for social justice:** Demonstrate passion for and commitment to advancing criminal justice reform in Michigan.

Compensation

SJM will compensate the fellow with a stipend of \$5,000 divided in equal payments over four months. Pre-approved travel will be reimbursed at the rate of .655 cents per mile.

Apply

To apply, send an email outlining your interest and a resume to Grants Manager Ashley Bellant at ashley@safeandjustmi.org with "Fellowship" in the subject line. In the email, please answer the following questions:

1. Explain why you are interested in this opportunity.
2. What do you hope to gain from this experience?
3. Share an example of how a recent or previous employment/volunteer/educational experience has prepared you to succeed in this fellowship.

Applications will be accepted through Friday, August 11, 2023. The anticipated start date is in mid-August 2023.

Safe & Just Michigan considers all qualified applicants and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, prior record of arrest or conviction, citizenship status, current employment status, or military/veteran status in employment. Safe & Just Michigan values diverse experiences, including educational background and justice system involvement.